

BURNS AND TRAUMA CENTRE HAYATABAD PESHAWAR
BID SOLICITATION DOCUMENTS
FOR MAINTENANCE & SERVICES OF UPS
TENDER -1(2022-23)
VIDE ADVERTISEMENT No. INF(P) 3922/22

The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.

TABLE OF CONTENTS

S .No.	CONTENTS
I.	Invitation for Bids
II.	Bid Security
III.	Bid Validity
IV.	Instruction To Bidders
V.	General Conditions
VI.	Redressing of Grievances
VII.	Blacklistment & Debarment of Bidders
VIII.	Requirement and Specification
IX.	Special Conditions
X.	Evaluation Criteria

I. Invitation for Bids

**For Burns & Plastic Surgery Centre (Burn & Trauma Centre) Peshawar
under National Competitive Bidding for the year 2022-23
Tender-1(2022-23)**

The office of the Director Burns & Plastic Surgery Centre (Burns & Trauma Centre) Peshawar invites sealed bids under National Competitive Bidding from qualified bidders for procuring of the following through **bidding procedures mentioned against each**, as per Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014, for the financial year 2022-23 onwards.

S. No	Description	Bidding Procedure	Bid Security
1.	Operation & Maintenance of HVAC System	Single Stage Two-Envelopes	200,000
2.	Security Services	=	100,000
3.	Maintenance and Services of Medical Gas Plant System	=	100,000
4.	Hardware Installation with Services (Servers, Networking Active & Passive Equipment)	=	100,000
5.	CCTV Security System up-gradation & Services	=	100,000
6.	Maintenance & Services of Electric Generator.	=	100,000
7.	Maintenance & Services of Elevators	=	100,000
8.	Maintenance & Services of UPS System	=	50,000
9.	Maintenance & Services of Transformers	=	30,000
10.	Maintenance & Services of Electric Substation	=	30,000
11.	Maintenance & Services of Tube Well	=	50,000
12.	Maintenance & Services of Firefighting and Fire Alarm System	=	30,000
13.	Supply of Medical Gases	=	100,000
14.	Contract of Local Purchase of Medicine	Single Stage One Envelopes	100,000
15.	Purchase of Anesthesia Disposables/Medical Gases Items/tools/Consumables	=	100,000
16.	Purchase of CSSD/Laundry Consumables	=	100,000
17.	Purchase of Laboratory Equipment/chemicals/kits etc	=	100,000

18.	Purchase of Stationery & Printing Items	=	100,000
19.	Purchase of Medical Accessories/Items/Equipment	=	100,000
20.	Purchase of Furniture & Furnishing Items	=	100,000
21.	Purchase of Bedding & Clothing Items	=	50,000
22.	Purchase of Miscellaneous Items	=	50,000
23.	Website Up-gradation Services	=	50,000
24.	Service level agreement for HMIS Software	=	50,000

1. The rates approved will remain effective till **30-06-2023** extendable further.
2. Bidding documents/TORs can be obtained from Burns & Plastic Surgery Centre Peshawar in person / representatives during office hours before the Tender opening or downloaded from official website www.btckp.gov.pk.
3. Pre-bid meeting is arranged on **Wednesday, 06/07/2022** in Burns & Trauma Centre Peshawar.
4. Bids must be delivered at the address given below at or before **10:00 AM on Monday, 25/07/2022**. Tender will be opened in the presence of the bidders or their authorized representatives at **11:00 AM** on the same day by the Tender Opening Committee.
5. Tender received after due date/time will not be accepted.
6. Only typed tender on original company prescribing letter pad sealed & signed (Every Page) should be submitted with rated quoted in both words & figures. Hand written bids would not be acceptable.
7. The firm must be on FBR Active Tax payer list, taxes will be deducted as per rules. The firms must provide details of NTN #, Sales Tax #, Income Tax #, professional Tax # etc. and exemptions if any.
8. For serial No.1 to 12 or where services are rendered, all firms must be registered with Khyber Pakhtunkhwa Revenue Authority (KPRA).
9. Proprietary Certificate if applicable must be attached.
10. The bidder, in case of being a winner, will be bound to ensure the fulfillment of the said order within stipulated period as per supply order, otherwise penalty will be imposed as per Govt: rules.
11. No conditional tender will be acceptable.
12. **Bid Security** as mentioned against each category in the form of CDR shall be submitted in favor of **Director Burn and Trauma Centre Peshawar.**

Note: the competent Authority reserves the right to reject all bids under the rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014.

Bid Submission / Opening

Burns & Plastic Surgery Centre (Burn and Trauma Centre)

Hayatabad Peshawar.

Tel: 091-5830078-82

www.btckp.gov.pk

Corrigendum

Reference advertisement No.INF (P) 3922/22 Dated: 02/07/2022 published in Daily Aaj and others newspapers; the last date for bid submission/date for tender opening is extended to 15/08/2022.

II. BID Security/CDR

- a. The CDR should be submitted in favor of : **“Director Burns and Trauma Centre Peshawar”**.
- b. Firms shall include original CDR in Financial Bid and copy of CDR in Technical Bid.

III. BID VALIDITY:

90 days or as per applicable KPPRA Rules

IV. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of B&TC
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked “1-Technical Bid” and “2-Financial Bid” which should be packed in one outer sealed envelope.
3. The technical bids will be opened in the Bid opening in presence of the Bidders/representatives while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
 1. **All the bidders are required to provide the documents annexure wise for their Evaluation Criteria. Please only provide the documents required and label them annexure wise. Additional documents may be annexed after the required documents. Documents not properly annexured will be discarded. Duplicate documents will also be rejected. It is at the risk and cost of the bidder to provide documents in proper order otherwise they will be rejected.**
 2. Copy of CDR shall be attached with the Technical Bid while original CDR shall be attached to Financial Bid.
 3. Pre-bid meeting with the interested bidders will be held on the above mention time and date in Conference Room of the Institution.
 4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
 5. The bid should be complete in all respect and must be signed by the bidder. Bidders are essentially required to provide correct and latest postal/email/web addresses, Phone/mobile/fax numbers for actively and timely communication.
 6. For any query, clarification regarding Services / Bid Solicitation Documents (BSD), the applicants may send a written request at least one day prior to the opening date.
 7. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
 8. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without bid security/CDR;

- b. Received after the date and time fixed for bid submission;
 - c. The tender document and the bid is/are unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional;
 - f. The offer is from blacklisted firm;
 - g. Bid must be typed; hand written contents shall NOT be accepted;
 - h. Bid found in violation of condition mentioned in tender notice or BSD.
9. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
 10. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
 11. The bidder submitting bid in the name different from his own will be summarily rejected.
 12. In case of Bid Tie, the decision will be taken as per govt. rules
 13. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

V. GENERAL CONDITIONS: -

1. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.
2. The bidder shall provide an undertaking that the bidder has not been declared black listed by any institution.
3. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.
4. B&TC Peshawar shall evaluate the proposal as per evaluation criteria set out in these documents.
5. Alternative bid via single bid shall not be considered and shall be rejected.
6. No Conditional Bid will be accepted
7. B&TC Peshawar may increase or decrease the quantity of the items required.
8. At any time prior to the deadline for submission of bids, B&TC Peshawar may, for reason to be recorded, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by addendum. However, after bid opening no alteration in bid documents shall be allowed.
9. If a bid is not substantially responsive, it will be rejected for the said bidding.
10. B&TC Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
11. In case of the Importers/Authorized Dealers, the firm will ensure that the items are acquired from the original manufacturer and are arranged through proper channel as advised by the original manufacturer.
12. In case of equipment Purchase, the firm will provide the country-of-Origin certificate on the letterhead of manufacturer regarding the quoted equipment.
13. The successful bidder shall provide bill of lading on shipment, insurance document, if applicable.

VI. REDRESSING OF GRIEVANCES

1. The Grievance Redressal Mechanism of B&TC shall be in accordance with prevailing KPPRA Grievance Redressal Rules.
2. The Procuring Entity shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur as per KPPRA Grievance Redressal Rules.
3. Any bidder feeling aggrieved by any act of the Procuring entity after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
4. The grievance redressal Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the concerned officer within the prescribed period.
5. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

VII. BLACKLISTMENT & DEBARMENT OF BIDDER/CONTRACTOR

Conditions for Blacklistment/debarment of Bidder/Contractor as per KPPRA Rules 2014 and its amendments will be followed.

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

1. Consistent failure to provide satisfactory performances.
2. Found involved in corrupt/fraudulent practices.
3. Abandoned the place of work permanently
4. Conditions for debarment of Defaulted Bidder/Contractor
5. Failure or refusal to;
 - a. Accept Purchases Order / Services order terms;
 - b. Make supplies as per specifications agreed;
 - c. Fulfill contractual obligations as per contract
6. Non execution of work as per terms & condition of contract.
7. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
8. Persistent and intentional violation of important conditions of contract.
9. Non-adherence to quality specifications despite being importunately pointed out.
10. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of B&TC Peshawar.

VIII. REQUIREMENT AND SPECIFICATIONS

LIST OF REPAIR AND MAINTENANCE OF UPS(100KVA &50KVA)FOR FINANCIAL YEAR 2022-23

ABB Power Wave 33	
Output Power : 100 KVA	Output Power : 100 KW
Input Voltage: 3N400/230-PE V	Input Voltage: 3N400/230-PE V
Input Current : 167 A	Output Current : 145 A
Icw: 10(1.5s) KA	Input / Output Frequency: 50/50 Hz
ABB Power Scale 33	
Output Power : 50 KVA	Output Power : 45 KW
Input Voltage: 3N400/230-PE V	Input Voltage: 3N400/230-PE V
Input Current : 75.9 A	Output Current : 72.2 A
Icw: 10 KA	Input / Output Frequency: 50/50 Hz

Power Wave 100kVA			
S.No	Part No	Description of Items	Units Rate
1.	NW8100	Main Controller Board Software and with installation	
2.	NW22021	Booster Drive Board with installation	
3.	NW22020/NW22024	Booster IGBT Board with installation	
4.	NW22061	Input Filter Board with installation	
5.	NW22030	Inverter Drive Board with installation	
6.	NW22025	Battery Charger Board with installation	
7.	NW8070	Command Panel and The Board with installation	
8.	NW22090	Power Supply Board with installation	
9.		ABB FAN M4 x 50mm size with installation	
10.	NW22050	Bypass Drive Board with installation	
11.	00-3563	Temperature probe for batteries with installation (Cable length 1.3 m)	
12.	Battery	12V40Ahwith installation	
13.		Any other Part	
14.	UPS and Battery	Visit for Planned Preventive Maintenance (PPM) with complete testing of battery life with Cleaning	
15.	Battery	Battery Terminals repairing	
16.	UPS	Module Software Repairing	
17.	UPS	Selector Switch Repairing	
18.	UPS	Selector Switch Replacement	
19.	UPS	Errors/Alarms rectification complete job	
20.	UPS		
Power Scale 50kVA			
21.	NW24022	Active Power PCB with installation	
22.	NW24010	Controller Card with installation	

23.	04-2768'	Display Lexan with installation	
24.	00-3563'	Temperature probe for batteries (Cable length 1.3 m)with installation	
25.	Battery	12V100Ah with installation	
26.		Any other Part	
27.	UPS and Battery	Visit for Planned Preventive Maintenance (PPM) with complete testing of battery life Cleaning	
28.	Battery	Battery Terminals repairing	
29.	UPS	Module Software Repairing	
30.	UPS	Selector Switch Repairing	
31.	UPS	Errors/Alarms Rectification complete job	
32.	UPS	Selector Switch Replacement	
			Total

IX. SPECIAL CONDITIONS:

- a) Past experience must be attached in relevant field from concerned department
- b) Company must have office in Peshawar as well as Technical Team must be available in Said Office to solve the matter on immediate basis.
- c) Items wise rate must be mentioned as well as total LOT wise Rate be mentioned because all items are interconnected with each other.
- d) Authorization Certificate of the Principle (**ABB**) where applicable must be attached.
- e) The firm/company should have to rate all the given items.
- f) The Company/ Firm will provide the essential arrangements to cover the emergency.
- g) The company will give the Warranty for the new installed parts/items as per rules.

X. EVALUATION CRITERIA:

I. TECHNICAL BID

Annex No.	Details	
1.	Status on Active Taxpayer List	Mandatory Documents
2.	Income Tax Registration	
3.	Sale Tax Registration	
4.	Last year income Tax Return	
5.	Professional Tax Certificate/KPRA Registration	
6.	Bank Statement	
7.	At least 01 year experience of similar nature supported by documentary proof	
8.	Affidavit on stamp paper duly attested that the firm is not black listed in anywhere in Pakistan, the CDR is attached with financial bid and acceptance all term and conditions as per bidding documents.	

Annex No.	Description	Total Marks
9.	Bank Statement Minimum of 03 million Turnover	05
10.	Experience of the Firm i. 01 year = 05 marks ii. up to 03 years 07 marks iii. More than 03 Years = 10 marks	10
11.	Working experience with healthcare Experience in healthcare institutions	05
12.	PEC Registration PEC Registration of the relevant category	05
13.	Manufacturer Authorization Authorization Certificate of Parts/systems installed.	05
14.	Spare Parts The Stock of the necessary spare parts of the installed equipment that may be urgent and shall be maintained for emergency cover. (The firm shall provide Affidavit on stamp paper that they possess the required Parts of Minimum worth Rs.01 million.)	05
15.	Machinery & Tools etc Specified Equipment & Machinery in working condition. Electrical/ Electronic equipment, Mechanical equipment etc required for the mentioned jobs/tasks. (Attach list)	05
16.	Technical Staff Technical Team (Required Engineer, Technician, helper at least 05 personnel) (Attach Documents duly attested)	05
17.	Office in Peshawar Office at Peshawar to provide the Operation & Maintenance at site on urgent basis (Attach Proof).	05
Total		50

In technical Evaluation 70 % Marks will be passing Marks. Lowest priced among technically qualified bids will be accepted.

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I. FINANCIAL BID

To

The Director
Burn and Trauma Centre
Peshawar

PLEASE QUOTE RATES AS PER REQUIREMENTS STATED IN REQUIREMENTS & SPECIFICATION

NOTE:

1. Monthly charges are not applicable.
2. Firm shall quote rate for the mentioned parts with installation both in words and figures. The firms shall only quote prices for Parts with installations (As mentioned above serial-wise).
3. The firms shall quote prices for all the mentioned jobs/tasks. Partial Tender will not be accepted. Firms shall only submit tender if they can provide all the parts with installation/service.
4. Guaranties/warranties of the parts shall also be mentioned.
5. Any other related information shall be mentioned.

SIGNATURE OF CONTRACTOR WITH STAMP

