

BURNS AND TRAUMA CENTRE HAYATABAD PESHAWAR

BID SOLICITATION DOCUMENTS

The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc.

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I. Invitation for Bids
For Burns & Plastic Surgery Centre (Burn & Trauma Centre) Peshawar

Under National Competitive Bidding for the year 2021-22.

The office of the Director Burns & Plastic Surgery Centre (Burns & Trauma Centre) Peshawar invites sealed bids under National Competitive Bidding from highly reputed national and international consultants/manufacturers and authorized sole agents for procuring of the following categories through **bidding procedures mentioned against each**, as per Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014, for the financial year 2021-22.

S. No	Description	Bidding Procedure	Bid Security
1.	Maintenance and Services of Generator	"	30,000

1. The rates approved will remain effective till **30-06-2022**.
2. Bidding documents/TORs can be obtained from Burns & Plastic Surgery Centre Peshawar in person / representatives during office hours before the Tender opening or downloaded from official website www.btckp.gov.pk.
3. **Bids must be delivered at the address given below at or before 10:00 am on Tuesday at 01-03-2022. Tender will be opened in the presence of the bidders or their authorized representatives at 11:00 AM the same day by the Tender Opening Committee.**
4. Tender received after due date/time will not be accepted.
5. Only typed tender on original company prescribing letter pad sealed & signed (Every Page) should be submitted with rates quoted in both words & figures. Hand written bids would not be acceptable
6. The firm must be on FBR Active Tax payer list, taxes will be deducted as per rules. The firms must provide details of NTN #, Sales Tax #, professional Tax # etc. and exemptions if any.
7. Proprietary Certificate if applicable must be attached.
8. The bidder, in case of being a winner, will be bound to ensure the fulfillment of the said order within stipulated period as per supply order, otherwise penalty will imposed as per Govt: rules.
9. No conditional tender will be acceptable.
10. All firms must be registered with Khyber Pakhtunkhwa Revenue Authority (KPRA) where applicable.
11. **Bid Security** as mentioned against each category in the form of CDR shall be submitted in favor of **Director Burn and Trauma Centre Peshawar.**

Note: the competent Authority reserves the right to reject all bids under the rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014.

Bid Submission / Opening

Burns & Plastic Surgery Centre (Burn and Trauma Centre)

Hayatabad Peshawar.

Tel: 091-5830078-82

www.btckp.gov.pk

Note about Bid Security/CDR

The CDR should be submitted in favor of: **“Director Burns and Trauma Centre Peshawar”**.

The official name of Burns & Trauma Centre has been changed to Burns & Plastic Surgery Centre, but in the accounts, the name is still Burns and Trauma Centre. Therefore, the Contractors/firms should **“NOT WRITE”** Burns & Plastic Surgery Centre in the title of CDR

Firms shall include original CDR in Financial Bid and copy of CDR in Technical Bid.

II. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules.

Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked "1-Technical Bid" and "2-Financial Bid" which should be packed in one outer sealed envelope.

2. **The technical bids will be opened on 01-03-2022 11:00 AM in** presence of the Bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.

1. **All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules. Documents not properly annexured will be discarded. Duplicate documents will also be rejected.**
2. Bidders are essentially required to provide correct and latest postal/email/web addresses, Phone/mobile/fax numbers for actively and timely communication.
3. For any query, clarification regarding Services / Bid Solicitation Documents (BSD), the applicants may send a written request at least one day prior to the opening date.
4. The Bidder may after its submission withdraw its bid prior to the expiry of the dead line prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
5. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without bid security/CDR;
 - b. Received after the date and time fixed for bid submission;
 - c. The tender document and the bid is/are unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional;
 - f. The offer is from blacklisted firm;
 - g. Bid must be typed; hand written contents shall NOT be accepted;
 - h. Bid found in violation of condition mentioned in tender notice or BSD.
6. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
7. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
8. The bidder submitting bid in the name different from his own will be summarily rejected.
9. In case of Bid Tie, the decision will be taken as per govt. rules

10. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

III. ELIGIBILITY CRITERIA:

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process.

1. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN (KP revenue authority) having Professional tax.
2. In case of the Importers/Authorized Dealers, the firm will ensure that the items are acquired from the original manufacturer and are arranged through proper channel as advised by the original manufacturer.
3. The bidder shall provide an undertaking that the bidder has not been declared black listed by any institution.
4. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

IV. GENERAL CONDITIONS:-

1. MTI B&TC Peshawar shall evaluate the proposal as per evaluation criteria set out in these documents.
2. Alternative bid via single bid shall not be considered and shall be rejected.
3. MTI B&TC Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
4. In case of equipment Purchase, the firm will provide the country of Origin certificate on the letterhead of manufacturer regarding the quoted equipment.
5. The successful bidder shall provide bill of lading on shipment, insurance document, if applicable.

V. BID Security/CDR

As mentioned against each category in the invitation of Bids

VI. BID VALIDITY:

1. As per applicable KPPRA Rules

Cummins Power Generation

Quantity: 02

Model No.	C55 D5	
Controller	PC 3.3	
Rated Power (KVA)	1400	1250
Rated Power (KW)	1120	1000
Rated Current (A)	2021	1804
Rated Voltage (V)	400	400
Rated Frequency (Hz)	50	50
Rated Power Factor	0.8	0.8

Seq#	Part Number	Part Description	Qty	Rate
1.	C55 D5	Routine Visit Diesel Generator Set (Planned Preventative Maintenance)	02 (Generators)	
2.	C55 D5	Emergency Visit Diesel Generator Set including all services	As and when required	
3.	CC2826M	ES Compleat EG 208L Premix	1	
4.	A034L265	SWITCH,PUSHBUTTON	1	
5.	A034L722	SWITCH,PUSHBUTTON	1	
6.	RSK-6001	HC/MV 6/7 RECT SERVICE KIT	1	
7.	0130-5325	CAP-RAD PRESSURE (16 PSI)	1	
8.	A047V131	SENSOR,COOLANT LEVEL	1	
9.	0193-0432	SENDER-TEMP (TEXT)	1	
10.	A028X493	SENDER,PRESSURE	1	
11.	4024809	KIT,FUEL SOLENOID	1	
12.	3408326	ACTUATOR,ELC GOVERNOR	1	
13.	3050692	SWITCH,MAGNETIC	1	
14.	0300-6315-02	DISPLAY-CONTROL	1	
15.	0300-6366-02	DISPLAY-CONTROL (9-BAR HMI 114 BARG	1	
16.	0327-1601-01	PCB ASSY (CNTRL 3300)	1	
17.	3642365	SEAL,OIL	1	
18.	5412990	BELT,V RIBBED	1	
19.	5413027	BELT,V RIBBED	1	
20.	5412990	BELT,V RIBBED	1	
21.	3803257	KIT,TUR REPAIR	1	
22.	3627961	SEAL,THERMOSTAT	1	
23.	3629205	THERMOSTAT	1	
24.	3349225	THERMOSTAT	1	
25.	3803780	KIT,FP REPAIR	1	
26.	3642365	SEAL,OIL	1	
27.	3081489	SEAL,OIL	1	
28.	173086	GASKET,INJECTOR	1	

29.	174299	RETAINER,INJECTOR FIL SCN	1	
30.	3054999	SCREEN,FILTER	1	
31.	193736	SEAL,INJECTOR O RING	1	
32.	3045007	PLUG,INJECTOR ORIFICE	1	
33.	3076126	BARREL & PLUNGER,STEPPED	1	
34.	3075381	TAPPET,HYD VAR TIMING	1	
35.	LF9325	LUBE FILTER	1	
36.	LF777	LUBE FILTER	1	
37.	FS19870	Fuel Filters	1	
38.	WF2076	WATER FILTER	1	
39.	AF25278	AIR FILTER	1	
40.	875713	PREMIUM BLUE (OIL) 7800 API CI-4/SL 200 L DR	1	
41.	875714	PREMIUM BLUE (OIL) 7800 API CI-4/SL 18 L PL	1	
Total				

TECHNICAL BID

MANDATORY DOCUMENTS

Mandatory Documents	Status on ATL	Bids without Mandatory documents shall not be considered for evaluation.
	Professional Tax Certificate/ KPRA Registration	
	Last 03 years Bank Statement showing closing balance of Rs. 3 Million or (Certificate from the concerned Bank duly signed and stamp)	
	CDR must be attached with bid along with copy	
	Affidavit on stamp paper duly attested that the firm is not black listed in anywhere in Pakistan, the CDR is attached with financial bid and acceptance all term and conditions as per bidding documents.	
	Minimum Response time or uptime in case of Emergency Visit or to cover the Emergency with alternate source	

1. Guaranties/warranties of the parts shall also be mentioned.
2. Any other related information shall be mentioned.

VII. SPECIAL CONDITIONS:

1. Past experience(Contract Agreement/ Certificates) must be attached in relevant field from concerned department
2. The firms shall quote prices for all the mentioned jobs/tasks. Partial Tender will not be accepted. Firms shall only submit tender if they can provide all the parts with installation/service.
3. Company must have office in Peshawar as well as Technical Team must be available in Said Office to solve the matter on immediate basis.
4. Past experience must be attached in relevant field from concerned department.
5. The Firm/company must attach certified by the brand or company.
6. Monthly charges are not applicable.
7. The firm/company should have to rate all the given items.
8. The company/ firm have work or maintenance on 1MW will be preferred.
9. The Company/ Firm will provide the essential arrangements to cover the emergency.
10. The company will give the Warranty for the new installed parts/items as per rules and as per manufacturer warranty terms. In most cases 3 years with parts and further 2 years without parts
11. All bidders shall comply with code of ethics formulated by KPPRA.

VIII. EVALUATION CRITERIA

Financial strength (Certificate issued from the bank and duly signed & Stamp)	Bank Statement showing Annual turnover 03 to 05 Million = 02 Marks	Maximum Marks= 02Marks
Experience (Government or Private)	Running of similar facility	Maximum Marks=15 Marks
	1-3 years= 06 Marks	
	4-6 years = 06 Marks	
	Above 6 years= 15 Marks	
PEC Constructor Operator Registration	ME03	Maximum Marks=05
Stock availability	Provide the Certificate on its letter head which shows stock availability of worth Rs.05 Million or more	Maximum Marks= 05 Marks
Registration	i. Proof Income Tax paid/Return Files =1 ii. Professional Tax=1 iii. KPRA=1	Max Marks = 03
Nature of Work	i) 1 MW or More =5	Max Marks= 10

In technical Evaluation 70 % (35/50) Marks will be passing Marks.

IX. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklistment of Defaulted Bidder/Contractor KPPRA Rules 2014.

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014)

Blacklisting /debarment process;

1. Consistent failure to provide satisfactory performances.
2. Found involved in corrupt/fraudulent practices.
3. Abandoned the place of work permanently
4. Conditions for debarment of Defaulted Bidder/Contractor
5. Failure or refusal to;
 - a. Accept Purchases Order / Services order terms;
 - b. Make supplies as per specifications agreed:
 - c. Fulfill contractual obligations as per contract
6. Non execution of work as per terms & condition of contract.
7. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
8. Persistent and intentional violation of important conditions of contract.
9. Non-adherence to quality specifications despite being importunately pointed out.
10. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of MTI B&TC Peshawar.

X. PROCEDURE FOR BLACKLISTMENT AND DEBARMENT

1. Competent authority of MTI B&TC Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The show cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

XI. REDRESSING OF GRIEVANCES

1. The Grievance Redressal Mechanism of B&TC shall be in accordance with KPPRA Grievance Redressal Rules 2017.
2. The Procuring Entity shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur as per KPPRA Grievance Redressal Rules.
3. Any bidder feeling aggrieved by any act of the Procuring entity after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.